



**FSPS****APPLICATION FOR RETURN OF EXCESS RETIREMENT DEDUCTIONS**

FOREIGN SERVICE PENSION SYSTEM

**FSRDS**

To avoid delay in payment: (1) Complete application in full; (2) Typewrite or print in ink; (3) Read the information on the back of this form.

1. Name (Last, First, MI.)	2. Date of Birth (mm-dd-yyyy)	3. Social Security Number	4. Are you a citizen of the United States of America? <input type="checkbox"/> Yes <input type="checkbox"/> No
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5. List all other names you have used (Including maiden name, if applicable)	6. Previous Applications Filed (Indicate by "X") <input type="checkbox"/> Retirement Annuity <input type="checkbox"/> Refund <input type="checkbox"/> Deposit
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7. List below all of your civilian and military service for the United States Government.				Indicate whether retirement deductions were withheld from your salary (Check one)		Have you paid deposit for any period, including military service? (Check one)		
Department or Agency (Including bureau, branch, or division where employed)	Location of Employment (City, State, and ZIP Code)	Title of Position	Periods of Service		Withheld	Not Withheld	Full or partially Paid	Not Paid
			Beginning Date (mm-dd-yyyy)	Ending Date (mm-dd-yyyy)				

8. Indicate below whether you wish to have Federal income tax withheld from the interest portion of your payment:

Withhold Federal income tax from the interest portion of my payment. (If you elect withholding, the amount withheld will be 5% of the total interest payable.)

Do not withhold Federal income tax from the interest portion of my refund payment.

**FEDERAL TAX WITHHOLDING** - Although the return of excess contributions is not subject to Federal income tax, any interest paid on your contributions is taxable in the year that it is paid, unless you transfer the interest portion of your payment to another eligible retirement plan. If you elect not to have Federal tax withheld, or if you do not have enough Federal tax withheld, you may be responsible for payment of estimated tax. In addition, you may incur penalties under the estimated tax rules if your withholding and estimated tax payments are not sufficient.

9. Applicant Certification  
I hereby certify that all statements in this application, including any information I have given on the back, are true to the best of my belief and knowledge and that the tax withholding election made here reflects my wishes.

**PRIVACY ACT STATEMENT** - Public Law 99-335, Federal Employees Retirement System Act, authorizes solicitation of this information. The data you furnish will be used to determine your eligibility to return of excess retirement deductions.

Your Signature (Do NOT print)	Date (mm-dd-yyyy)
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This information may be shared with national, state, local, or other charitable or social security administrative agencies to determine and issue benefits under their programs, or with law enforcement agencies when they are investigating a violation or potential violation of the civil or criminal law.

**WARNING** - Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001)

Executive Order 9397 (November 22, 1943) authorizes use of the Social Security Number to distinguish you and people with similar names. Furnishing your Social Security Number, as well as other data, is voluntary, but if you do not do this, it may be impossible to determine your eligibility to receive a return of excess retirement deductions.

10. Address For Mailing Refund Check

Number and Street	Telephone Number (Including area code)
City, State, and ZIP Code	

**WHERE TO FILE YOUR APPLICATION**

1. Foreign Service employees of the Department of State should forward this application to the Department of State, Foreign Service Retirement Division, Room 1251 Main State, Washington, D.C. 20520.

**WE CANNOT AUTHORIZE PAYMENT IF THIS ADDRESS IS ERASED OR OTHERWISE CHANGED**

2. Other Foreign Service employees should forward this application to their employing agency.

NOTE: This application should not be offered to a financial institution or other person as collateral or security for a loan. An employee must apply for payment personally and payment must be made directly to him or her. However, outstanding debts to the U.S. Government can, at the Government's request, be withheld from a payment provided all legal requirements are met.